



HOME IMPROVEMENT REQUEST APPLICATION

NOTE: Plans should be submitted at least 60 days before activity begins

All applications must be submitted with a plan to scale (2 copies) and all the noted and required information. All applications must be submitted 7 days prior to ACC meeting (First Tuesday of Every Month). Any applications received after will be reviewed at the following meeting. You should also see Section 1 of the Stonelake Master Association Architectural Guidelines Pages 1 & 2 for further details in regards to submitting the proper application. Upon receipt of approval the owner shall begin and complete work within one year unless specified otherwise.

NAME: _____ DATE: _____
(PLEASE PRINT)

ADDRESS: _____

PHONE: _____ PROPOSED COMPLETION DATE: _____

Acknowledgement of all neighbors who will be affected by your alterations/improvements is required. To expedite the process of your application, please explain and show your plans to all those neighbors who will be affected, and have them sign in the **NEIGHBOR ACKNOWLEDGEMENT** in the appropriate place on Page 2 of this form. For the form to be properly submitted, no less than 2 neighbor acknowledgements and no more than 5 neighbor acknowledgements are necessary.

TYPE OF ARCHITECTURAL AND/OR LANDSCAPING IMPROVEMENT:

- | | |
|--|--|
| <input type="checkbox"/> Exterior Remodeling/ Additions | <input type="checkbox"/> Solar Panels/ Spa/ Swimming Pool |
| <input type="checkbox"/> Garage Doors/ Exterior Doors | <input type="checkbox"/> Balcony/ Decks/ Patios |
| <input type="checkbox"/> Driveway/ Walkways | <input type="checkbox"/> Arbors/ Patio Covers/ Trellises |
| <input type="checkbox"/> Greenhouses/ Sun Rooms | <input type="checkbox"/> Fences/ Retaining Walls |
| <input type="checkbox"/> Gazebos/ Sheds/ Play Structures | <input type="checkbox"/> Front Yard or Visible Landscaping |

***State the modification:** (i.e. Front Tree Removal) _____

Painting: Repaint house **same** color Repaint house **new** color

STONELAKE COMMUNITY HOME IMPROVEMENT REQUEST APPLICATION

(CONTINUED)

Checklist of necessary attachments needed to describe modification(s):

*Please include ALL attachments that apply to your improvement. Applications that do not contain appropriate details may be denied by ACC. If additional description is needed, please attach additional photos and/or sheets.

- | | |
|--|--|
| <input type="checkbox"/> Scaled Building/ Landscape/ Site Plans | <input type="checkbox"/> Detailed Drawings of improvement |
| <input type="checkbox"/> Show Equipment and/or Property Location | <input type="checkbox"/> Item Brochure and/or Professional Ads |
| <input type="checkbox"/> Photos of Equipment and/or Property | <input type="checkbox"/> Landscape List Showing Species & Size |
| <input type="checkbox"/> Color Selection | <input type="checkbox"/> Materials Sample |

***Attach and identify materials/ paint color samples for fascia, stucco, and trim**

Do the improvements you are requesting match your home in architecture, materials and color? (Attach a photo of your home's front elevation or other elevations that either affect your requested improvement or are affected by your improvement and color of your home)

NEIGHBOR ACKNOWLEDGEMENT: This acknowledgement represents that communication between the two parties on this matter has occurred. **PLEASE DO NOT SIGN THIS ACKNOWLEDGEMENT UNLESS NEIGHBOR HAS BEEN SHOWN ALL THE REQUIRED INFORMATION PERTAINING TO THIS APPLICATION.**

**** Please note that neighbor acknowledgment and signature does not imply approval of plans. Only the Stonelake Master Association Architectural Control Committee has the authority to approve or deny applications.****

--- I (neighbor) have been informed and have reviewed the plans/ all of the required information provided by _____, and I am aware of all their proposed alterations, improvements, and modifications shown in the submittal package.---

NAME (PRINT)	SIGNATURE	ADDRESS	DATE

**STONELAKE COMMUNITY
HOME IMPROVEMENT REQUEST APPLICATION**
(CONTINUED)

RETURN OR MAIL FORM TO:

STONELAKE Architectural Control Committee
Stonelake Clubhouse
Attn: Janelle Rodriguez
3000 Riparian Drive
Elk Grove, CA. 95757

Assistant General Manager: Janelle Rodriguez • 916-714-9511 • Janelle.rodriguez@fsresidential.com

***PLEASE NOTE: Submitting this application does not assure the architectural modification will be approved. It is highly advised that you attend the hearing to better help the ACC understand your application by assisting with more details and/or answering questions. A letter will be sent within 7 days after the ACC approves or denies the plans.**

For Association Use Only:

_____ Approved _____ Not Approved

Comments: _____

Architectural Control Committee Signatures:

By: _____ / _____ / _____ Date: _____

_____ / _____ / _____