

STONELAKE MASTER ASSOCIATION
OPEN SESSION BOARD OF DIRECTORS MEETING
Tuesday, February 21, 2017 at 6:30 PM
Stonelake Club, 3000 Riparian Drive, Elk Grove, 95757

MINUTES

DIRECTORS PRESENT

Shirley Ng, President
Jason Stelling, Vice President
Bob Wilson, Treasurer
Douglas Gessell, Director

DIRECTORS ABSENT

Alison Aleman, Secretary

FIRSTSERVICE RESIDENTIAL MANAGEMENT

Julia Plummer, CCAM®, CMCA®, AMS® - Vice President, Community Management
Rikki Ritcher, CCAM®, CMCA® - District Manager
Jacqueline Gomez, CMCA®, AMS® - General Manager from FirstService Residential

I. CALL TO ORDER

The Open Session meeting was called to order by President, Shirley Ng at 6:30 PM

II. Announcement – Executive Session Meeting

In accordance with Civil Code Section 4935(a) the board met in Executive Session immediately prior to the Regular Session meeting in order to consider litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, or to meet with a member, upon the member's request, regarding the member's payment of assessments, as specified in Civil Code.

III. COMMITTEE UPDATE & INVITED GUESTS

A. Architectural Committee

Committee Members may report and present information to the Board at this time. Any action items from the Committee meetings have been added as an agenda item under New or Unfinished Business.

ACTION: No report.

B. Safety Committee

The Safety Committee Board liaison, Doug Gessell provided a verbal report.

The Committee has requested to review the last 3 months of security reports. If the Board approves, we can provide the same report given to the Board redacting any personal information.

The Committee also requests binders to be made and provided to each member.

MOTION: Doug Gessell

SECOND: Shirley Ng

RESOLUTION: That the Board approves the Committee request to review Security reports and have binders made.

VOTE: All in favor

RESOLUTION: Per the provided resolution dated January 30, 2017, Management is requesting authorization to place liens on the following accounts should the delinquent assessments not be paid within the time period established in the intent to lien letter.

Account Number	Total Amount Due
0821-01	\$204.19
1263-02	\$202.06

MOTION: Jason Stelling

SECOND: Bob Wilson

RESOLUTION: That the Board approve Consent Calendar items A-D.

VOTE: All in favor

VII. NEW BUSINESS

A. Owner Correspondence for Board Review

Homeowner Betty Chung has provided a flyer for Board review. She is inquiring if the Board would like to look into Solar Panels for the Clubhouse. She has requested to view the SMUD bills to provide a comparable for Board review.

ACTION: The Board requested Management begin to look into Solar options for the Clubhouse. No Association information is authorized to be provided at this time regarding the homeowner's request.

B. Community Communication

Management has the capabilities to send out mass emails as well as SMS text. This is a great tool Management can use to announce meeting dates, community events, Clubhouse updates, etc. Management is requesting to send an authorization form in the next Community Newsletter to have homeowners register.

MOTION: Shirley Ng

SECOND: Bob Wilson

RESOLUTION: That Board authorizes Management to send out an Opt-In form for homeowners to sign up for email blasts and/or text messages as well as electronic copies of documents in the next Association mailer.

VOTE: All in favor

VIII. ADJOURNMENT

President Shirley Ng adjourned the Open Session meeting at 7:07 PM.

Approved: _____

Alison E. Adams

Date: _____

3/14/17