

## STONELAKE MASTER

September 27, 2016

**WHEREAS**, Section 5673 of the California Civil Code requires that, the decision to record a lien for delinquent assessments shall be made only by the Board of Directors of the association and may not be delegated to an agent of the association; and

**WHEREAS**, Section 5660 of the California Civil Code requires that a warning letter be sent by certified mail to the owner of record at least 30 days prior to recording a lien; and

**WHEREAS**, the Association has sent this letter and the 30 days has or will soon expire; and

**WHEREAS**, as of the date of this report payment has not been received to pay the delinquent assessment amount on the properties listed below

**NOW THEREFORE BE IT RESOLVED** that the Board of Directors approves by a majority vote of the board members present at a duly called open meeting for FirstService Residential to record a lien on the separate interests/accounts listed below on behalf of the association and to mail a copy of the recorded lien to all known owners and addresses once the 30 days has elapsed from the mailing of the warning letter and no payment has been received.

Date	Account No.	Total Amt Due	Approved	Denied	Comment
9/27/16	0255-01	\$256.84	✓		
9/27/16	0316-01	\$149.28	✓		
9/27/16	0614-01	\$148.64	✓		
9/27/16	0741-03	\$148.64	✓		
9/27/16	0856-02	\$236.50	✓		
9/27/16	1216-01	\$329.60	✓		
7/28/16	1061-01	\$320.18	✓		
7/28/16	0748-01	\$1,236.62	✓		
9/27/16	0446-03	\$398.75	✓		
6/15/16	0530-01	\$897.62	✓		

### Deferred Items from prior meeting

Date	Account No.	Total Amt Due	Approved	Denied	Comment
4/27/16	1110-01	\$2,203.52	✓		Board advised CM to follow-up with homeowner regarding missing checks. Halt further collection fees until resolved.

Any two (2) Board members must sign:

By: *Alexis Aleman*

Date: 10/11/16

By: *Juan Stelling*

Date: 10-11-16